

Massachusetts SARA Institution Program



MASSACHUSETTS
Department of
Higher Education

Thursday, April 14th 2022
1pm to 4pm

Zoom: <https://zoom.us/j/4371460606>

Presented and Facilitated by:

- Shari Miller, J.D. - Institutional Compliance MATTERS
- Cheryl Dowd, J.D. - Senior Director, Policy Innovations, State Authorization Network (SAN)
- Alex Nally, J.D. - Assistant General Counsel, Massachusetts Department of Higher Education (DHE)
- Jared Abdirkin - Regional Director SARA, New England Board of Higher Education (NEBHE)
- Sheridan Miller - Assistant Director of Policy & Research and State Support, NEBHE

1:00 – 1:15pm	Welcome (Alex & Jared) <ul style="list-style-type: none">● Massachusetts DHE● NEBHE & N-SARA
1:15 – 2:15pm	Professional Licensure Disclosure <ul style="list-style-type: none">● Understanding the Why (Cheryl, 20 min)● Best Practices for Institutions (Shari, 30 min)● Initial Questions (Cheryl & Shari, 10 min)
2:15 – 2:25pm	Break
2:25 – 2:55pm	Breakout Groups (Alex & Jared) <ul style="list-style-type: none">● Institution participants randomly sorted; engage in questions provided, discuss own best practices<ul style="list-style-type: none">○ see Page 2 for more information
2:55pm-3:25pm	Breakout Groups report back, continued Q&A (Cheryl, Alex, Jared)
3:25-3:35pm	Latest Developments on Negotiated Rulemaking (Cheryl)
3:35-4 pm	Continued Q&A opportunity on Professional Licensure, SARA, and related topics (Cheryl, Alex, Jared, Sheridan)

Questions & Discussion Topics for Breakout Groups

- Please designate a group notaker and a group spokesperson
 - Please introduce yourself (name, institution you represent, current position, and how long in your current role)
 - We'll bring you back to the main group at the end of this 30 minute period
1. Who are your institutional partners and how have they worked with them to discuss and coordinate around issuing licensure disclosures? How are faculty involved; Senior Leadership (or their offices)?
 2. Knowing the location of the student is a critical first step to state compliance and successful disclosures. How does the institution identify the student's location? Do they have strategies or suggestions to address circumstances where the student's location may change during their course of study?
 3. What systems or tools, from the most basic excel spreadsheet to technologically advanced, might their institution use to support disclosure processes?
 4. Knowing how frequently rules, contacts or weblinks may change, how have they installed checkpoints or procedures to review public and direct disclosure content?